

Marine Electrician Resume Builder Worksheet

Use this worksheet to gather your information before creating your marine electrician resume. Completing each section will make it easier to build a professional, ATS-friendly resume that highlights your technical expertise, maritime experience, and accomplishments.

1. Personal Information

Full Name: _____

Phone Number: _____

Professional Email Address: _____

City, State: _____

LinkedIn Profile (Optional): _____

2. Target Job

Job Title You're Applying For:

Company Name:

3. Resume Objective or Professional Summary

Answer the questions below.

Years of Marine Electrical Experience

Types of Vessels or Facilities You've Worked On

- ☐ Commercial Ships
- ☐ Cargo Vessels
- ☐ Passenger Ships
- ☐ Naval Vessels
- ☐ Offshore Platforms
- ☐ Shipyards
- ☐ Fishing Vessels
- ☐ Tugboats
- ☐ Yachts
- ☐ Other: _____

Your Strongest Technical Skills

Why Are You a Good Fit for This Position?

4. Core Skills

Check the skills you possess.

Marine Electrical Systems

- ☐ AC/DC Electrical Systems
- ☐ Switchboards

- ☐ Power Distribution
- ☐ Electrical Panels
- ☐ Marine Wiring
- ☐ Cable Routing
- ☐ Cable Termination
- ☐ Generator Systems
- ☐ Battery Systems
- ☐ Motor Controls
- ☐ Lighting Systems
- ☐ Navigation Equipment
- ☐ Communication Systems
- ☐ Alarm Systems
- ☐ Marine Automation
- ☐ PLC Basics
- ☐ Variable Frequency Drives (VFDs)
- ☐ Electrical Diagnostics
- ☐ Preventive Maintenance
- ☐ Corrective Maintenance
- ☐ Equipment Commissioning
- ☐ Electrical Testing
- ☐ Blueprint Reading
- ☐ Electrical Schematics
- ☐ Multimeter Operation

- ☐ Insulation Resistance Testing
- ☐ Troubleshooting
- ☐ OSHA Compliance
- ☐ Lockout/Tagout
- ☐ Maritime Safety
- ☐ Technical Documentation
- ☐ Team Collaboration
- ☐ Project Coordination

Other Skills:

5. Professional Experience

Employer #1

Company:

Job Title:

Location:

Dates Employed:

Main Responsibilities

Measurable Accomplishments

Examples include:

- Reduced equipment downtime
- Improved system reliability
- Completed projects ahead of schedule
- Reduced electrical faults
- Improved safety performance

Your accomplishments:

Employer #2

Company:

Job Title:

Location:

Dates Employed:

Responsibilities

Accomplishments

6. Major Marine Electrical Projects

List important projects you have completed.

Project:

Your Role:

Results:

7. Equipment You Have Worked With

Check all that apply.

- ☐ Switchboards
- ☐ Transformers
- ☐ Generators
- ☐ Shore Power Systems
- ☐ Circuit Breakers
- ☐ Motor Control Centers
- ☐ Distribution Panels
- ☐ Lighting Systems
- ☐ Emergency Power Systems

- ☐ Navigation Systems
- ☐ Communication Systems
- ☐ Fire Detection Systems
- ☐ Battery Banks
- ☐ UPS Systems
- ☐ Control Panels
- ☐ PLC Equipment
- ☐ Test Instruments

Other Equipment:

8. Education

School:

Degree or Certificate:

Graduation Year:

9. Certifications

Check those you currently hold.

- ☐ OSHA 10
- ☐ OSHA 30

- ☐ CPR Certification
- ☐ First Aid Certification
- ☐ NCCER Electrical
- ☐ ABYC Marine Electrical Certification
- ☐ BOSIET
- ☐ TWIC Card
- ☐ Valid Driver's License

Other Certifications:

10. Safety Experience

Describe your experience with:

- OSHA compliance
- PPE
- Lockout/Tagout
- Confined spaces
- Hot work
- Electrical safety
- Hazard identification

11. Technical Software

List software or digital systems you have used.

- ☐ Computerized Maintenance Management System (CMMS)
- ☐ Microsoft Office

- ☐ AutoCAD
- ☐ Bluebeam
- ☐ Electrical Design Software
- ☐ Maintenance Tracking Systems

Other:

12. Awards or Recognition

Examples:

- Safety Awards
- Employee of the Month
- Outstanding Performance Award
- Perfect Attendance
- Project Recognition

Your awards:

13. Professional References

Reference #1

Name: _____

Title: _____

Company: _____

Phone: _____

Email: _____

Reference #2

Name: _____

Title: _____

Company: _____

Phone: _____

Email: _____

Final Resume Checklist

Before submitting your resume, confirm that you have:

- ☐ Customized your resume for the specific Marine Electrician position.
- ☐ Included a strong resume objective or professional summary.
- ☐ Added relevant keywords from the job description.
- ☐ Listed your most important marine electrical skills.
- ☐ Quantified your accomplishments with numbers or percentages whenever possible.
- ☐ Included all relevant certifications and licenses.
- ☐ Highlighted your safety record and compliance with maritime regulations.
- ☐ Proofread your resume for spelling and grammar errors.
- ☐ Saved your resume as a PDF unless the employer requests another format.

Completing this worksheet will give you all the information needed to create a polished, ATS-friendly marine electrician resume that effectively showcases your technical expertise, maritime experience, safety commitment, and measurable accomplishments.